

BOARD OF SECONDARY EDUCATION, ODISHA, CUTTACK

NOTIFICATION

No 1974 / (Exam.conf)/ Dt 21.12.21

In pursuance of Office Memorandum No-F.No-34-02/2015- D-III of Govt of India Ministry of Social Justice and Empowerment, Department of Empowerment of Persons with Disability regarding Guidelines for conducting written examination for Persons with Benchmark Disabilities and after careful considerations, the Board of Secondary Education, Odisha have extended several exemptions/ concessions to candidates with disabilities as defined in rights of persons with Disabilities Act-2016.

The Instructions regarding exemptions extended to disabled candidates has been included in the "Instructions to Centre Superintendent" for different examinations. The said instruction is also uploaded in our website www.bseodisha.ac.in for information of all concerned.

SMB

Secretary

B.S.E., Odisha, Cuttack

Memo No 1975 (9161) / (Exam.Conf)/ Dt 21.12.21

Copy forwarded to all Head of the Institutions of recognised High Schools/ all officers of the Board/ all District Education officers for information and necessary action.

SMB

Secretary

B.S.E., Odisha, Cuttack

Memo No 1976 (3) / (Exam.Conf)/ Dt 21.12.21

Copy submitted to the State Project Director OSEPA/ Director Secondary Education/ Additional Secretary to Govt. Department of School & Mass Education for information.

SMB

Secretary

B.S.E., Odisha, Cuttack

INSTRUCTIONS/ EXEMPTIONS/ CONCESSIONS EXTENDED FOR HIGH SCHOOL CERTIFICATE AND ITS EQUIVALENT EXAMINATIONS FOR DISABLED CANDIDATES

A. Exemptions/ Concessions Rules Applicable

1. Issuing authority of medical certificate :-

The medical certificate issued by the following agencies/ organizations will be considered for granting concessions to Disabled candidates.

- [i] Disability Certificate(s) issued by Government hospitals controlled by either the Central or State Governments from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent.
- [ii] Disability Certificate(s) issued by Recognized institutes of national level viz National Association for the Blind, Spastic Society of India etc. and
- [iii] Disability Certificate(s) issued by Non-Governmental Organizations/ practitioners registered with Rehabilitation Council of India/ Central Government/ State Government of the Respective State.
- [iv] The disability certificate issued by the competent authority at any place shall be accepted.
- [v] The proforma of the certificate regarding physical limitation for an examinee to write is annexed at Annexure-I.

2. Facility of Scribe and compensatory time :-

- [i] Candidates with disabilities as defined in The Rights of Persons with Disabilities Act, 2016 are permitted to use a scribe or allowed compensatory time as given below or both :-

For paper of 2½ hours duration	50 minutes
For paper of 2 hours duration	40 minutes
For paper of 1½ hours duration	30 minutes
For paper of 1 hours duration	20 minutes
- [ii] For categories of disabilities for which scribe/ reader/ writer is permissible please refer to the Annexure-II.

3. Appointment of Scribe :-

- [i] The candidate shall have the discretion of option for his own scribe or request the examination centre for the same.
- [ii] In case scribe is provided by examination centre, the qualification of scribe should not be more than the minimum qualification criteria of the examination.
- [iii] In case the candidate is allowed to bring his own scribe, the qualification of the scribe should be one step below the qualification of the candidate taking examination. The person with benchmark disabilities opting for own scribe should submit the detail of the own scribe as per proforma at Annexure-III.
- [iv] Candidate shall also have the option of meeting the scribe two days before the examination.
- [v] Candidates will be allowed to change the scribe in case of emergency. The candidate shall also be allowed to take more than one scribe for writing different papers specially for languages. However, there can be only one scribe per subject.

[vi] Centre Supdt. of the concerned exam centre shall send the report giving full particular of the candidate and the scribe in the prescribed proforma to the Board in Cover No.-11.

[vii] The scribe shall be paid remuneration by the Centre Superintendent as per the norms of B.S.E., Odisha.

4. Other General Instructions and Facilities :-

[i] Use of calculator is not permitted in any of the examinations conducted by the Board.

[ii] Relaxation in attendance up to 50% may be considered for candidates with disability who are unable to attend the school for prescribed days. Such recommendations with attendance details must come from the head of the institution of the candidate along with supporting certificate from the registered medical practitioners/ authorised psychologist.

[iii] As far as possible the examination for persons with disabilities should be held at the ground floor. The examination centres should be accessible for persons with disabilities.

B. Standard Operating Procedure for Availing Exemptions

1. Parents should go through the consolidated instructions issued by the B.S.E., Odisha.
2. Parents should get the child examined by the Competent Medical Authority and obtain requisite Medical Certificate of Disability.

3. For availing any exemption, parents will have to make a request to school along with copy of certificate of disability. School will acknowledge the request made by the candidate.

4. School will forward the request to concerned Deputy Secretary of the Zonal Office of the Board within 07 days of its receipt along with specific recommendation. In case of rejection by the school, the same should also be sent to Board along with reasons of such rejection.

5. Deputy Secretary of the Zonal Office, will examine the request in accordance with the rules of the Board. In case of rejection, reasons for the same will be intimated.

C. Flexibility in Choosing Subjects

Candidates with disabilities as defined in The Rights of Persons with Disabilities Act-2016 shall have the option of studying one compulsory language i.e. First Language as against three prescribed by the Board.

The candidates are free to choose SLE/ SEP/ SLH against second language and TLS/ TLH/ TLO/ TLP/ TLV against third language subject. However basic combination excepting SEP for 2nd Language & TLV for 3rd Language shall remain intact.

ANNEXURE-I

**CERTIFICATE REGARDING PHYSICAL LIMITATION IN AN
EXAMINEE TO WRITE**

(SUGGESTIVE)

This is to certify that, I have examined Mr/Ms/
Mrs _____ (name of the candidate with
disability), a person with _____ (nature and
percentage of disability as mentioned in the certificate of disability) S/o./
D/o.- _____ a student of
_____ (School name & address) and to state
that he/ she has physically limitation which hampers his/her writing
capabilities owing to his/her disability.

Signature

Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of
Govt health care institution

Name & Designation.

Name of Government Hospital/ Health Care Centre with Seal

Place :

Date :

Note :- Certificate of disability should be given by a specialist of the
relevant stream/ disability (eg. Visual impairment – Ophthalmologist,
Locomotor disability – Orthopaedic specialist/PMR)

ANNEXURE-II

Sl. No.	Category	Type of Disability
1.	Physical Disability	(a) Locomotor Disability (b) Leprosy cured persons (c) Cerebral palsy (d) Dwarfism (e) Muscular Dystrophy (f) Acid Attack Victims
2.	Visual Impairment	(a) Blindness (b) Low vision
3.	Speech Language Disability	Speech Language Disability
4.	Intellectual Disability	(a) Specific Learning Disabilities (b) Autism spectrum disorder
5.	Mental Behavior, Neurological/ Blood Disorder, Multiple Disabilities	(a) Mental Behavior (b) Disability caused due to – Chronic neurological conditions – Blood disorder (c) Multiple Disabilities

ANNEXURE-III

LETTER OF UNDERTAKING FOR USING OWN SCRIBE

I, _____, a student of _____ (name of the school), S/o _____ bearing Roll No. _____ at _____ (name of the centre) My qualification is _____.

I do hereby state that _____ (name of the scribe) will provide the service of scribe/ reader for the undersigned for taking the aforesaid examination.

I do hereby undertake that his qualification is _____. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification, I shall forfeit my right and claims relating to this examination.

(Signature of the candidate with Disability)

Place:

Date:

OTHER GENERAL INSTRUCTIONS AND FACILITIES

- [i] Use of calculator is not permitted in any of the examinations conducted by the Board.
- [ii] Relaxation in attendance up to 50% may be considered for candidates with disability who are unable to attend the school for prescribed days. Such recommendations with attendance details must come from the head of the institution of the candidate along with supporting certificate from the registered medical practitioners/ authorised psychologist.
- [iii] As far as possible the examination for persons with disabilities should be held at the ground floor. The examination centres should be accessible for persons with disabilities.